



**Essential Working Practices
in
Vehicle Technology**

١. الإدارة الجيد وإجراءات الصحة والسلامة
٢. الاعتبارات العملية والقانونية التي تؤثر على تصليح وصيانة وخدمة السيارات.
٣. أهمية الحفاظ على علاقات العمل الجيده مع الزملاء والعملاء.
٤. كيفية الوصول واستخدام المعلومات والبيانات والوثائق لخدمة وصيانة المركبات.

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Automotive Workshop Safety

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(Dust Mask)

Chemical Cartridge Respirator

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All Service Masks

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Supplied Air Respirator
Air Line Respirator

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Full Face Masks

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Gloves







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FIRE SAFETY

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(Chemical (Fire Tetrahedron) Chain Reaction)



Fuel (Combustible Substances) -é

Air (Oxygen) () -ê

Heat (Sources of Ignition) () -ë

Chain Chemical Reaction -ì

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(Flammability Limits)

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Free Radicals

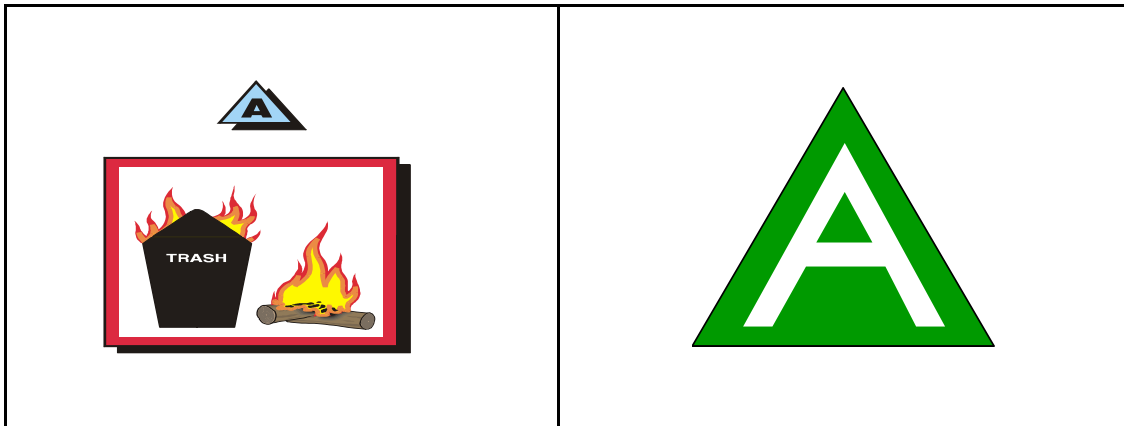


:Fire Classes

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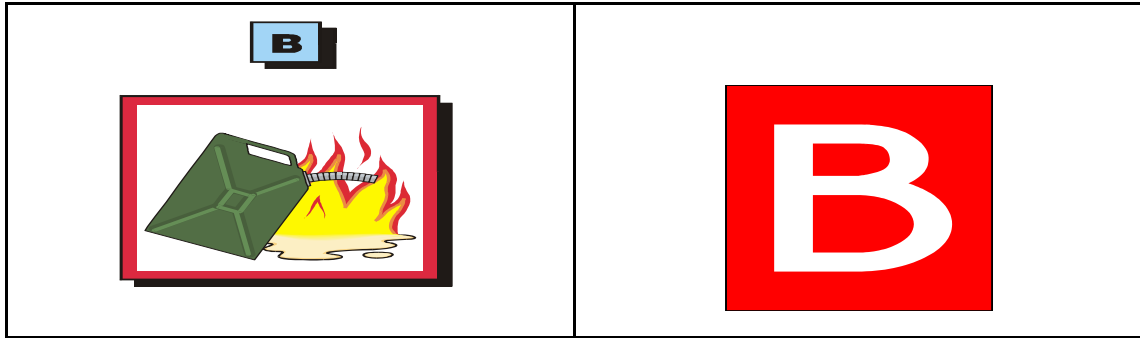
(A): -é

. (ABC)



: (B) -é

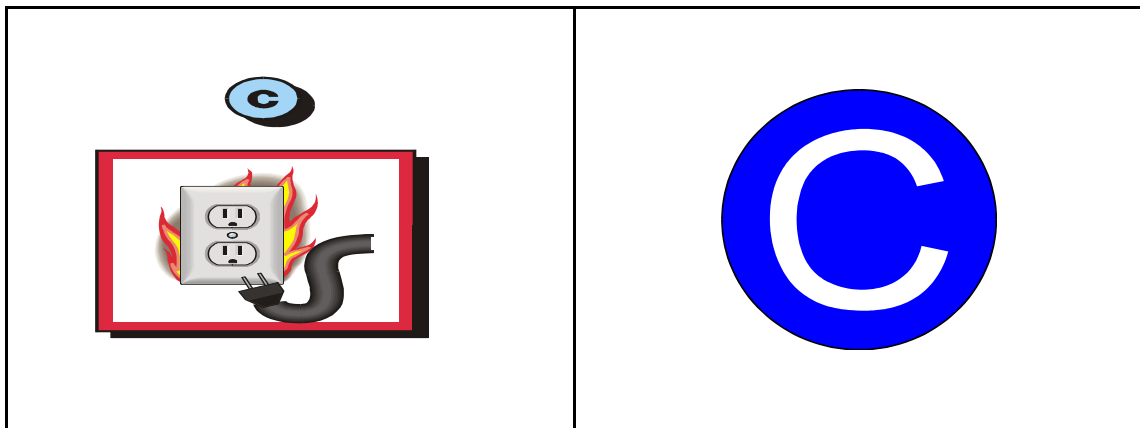
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: (C)

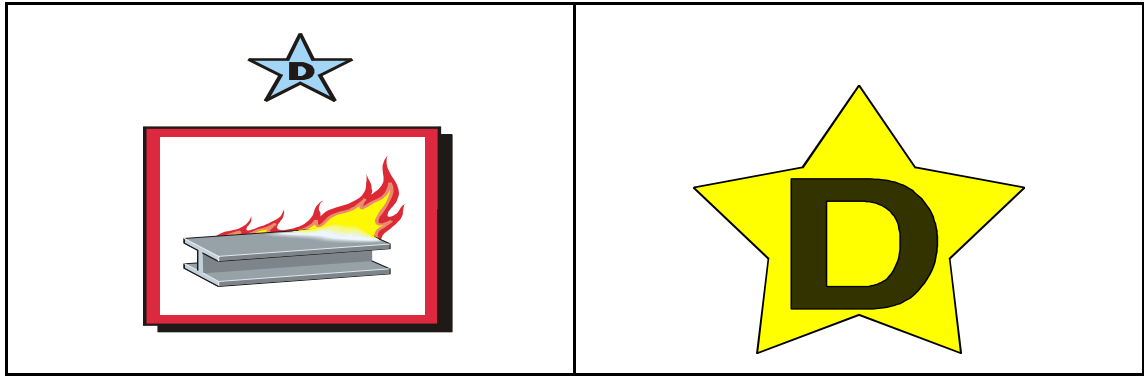
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(ABC)



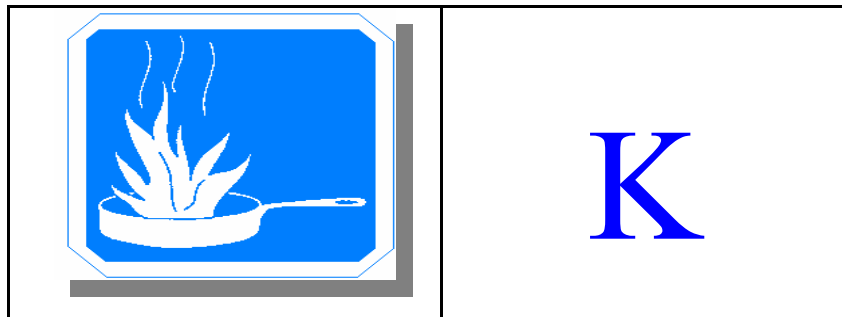
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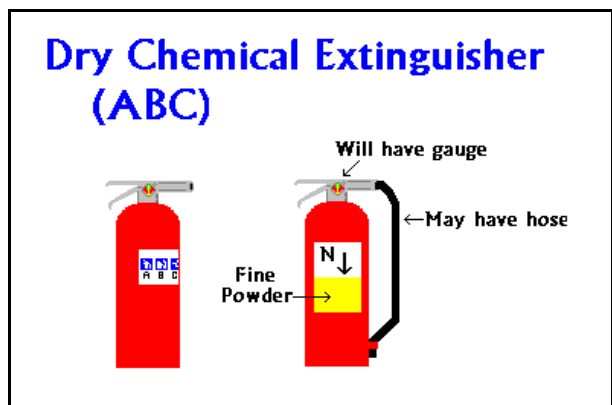
Free Radicals

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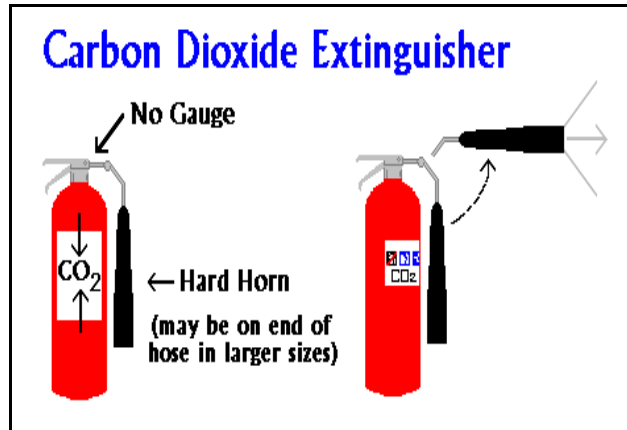
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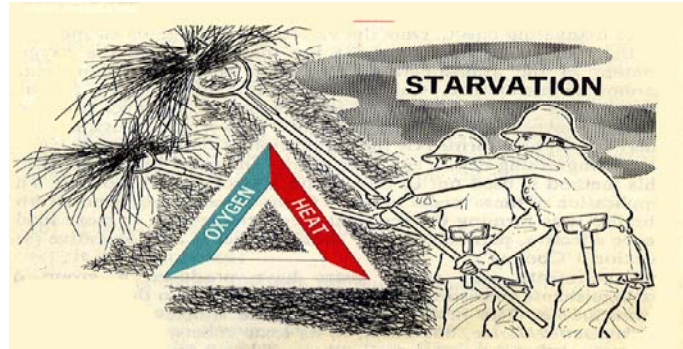
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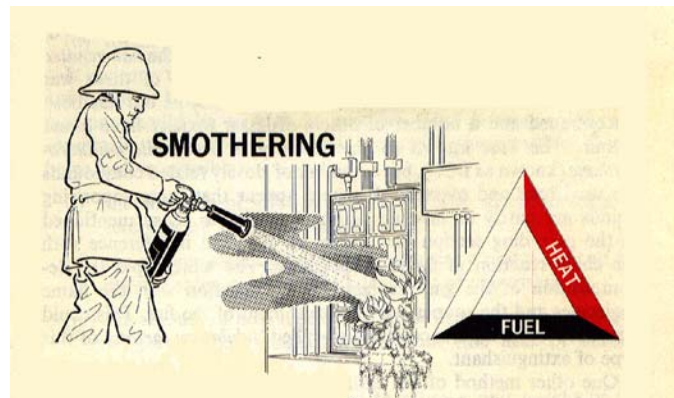
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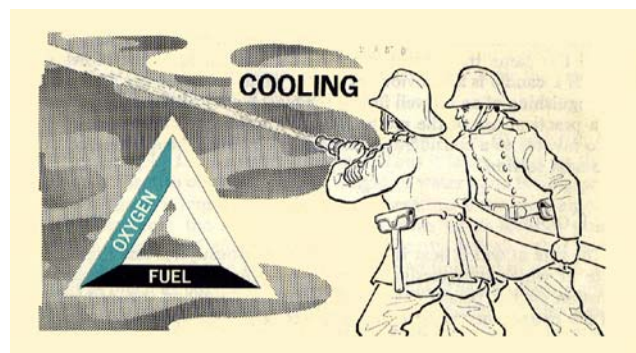
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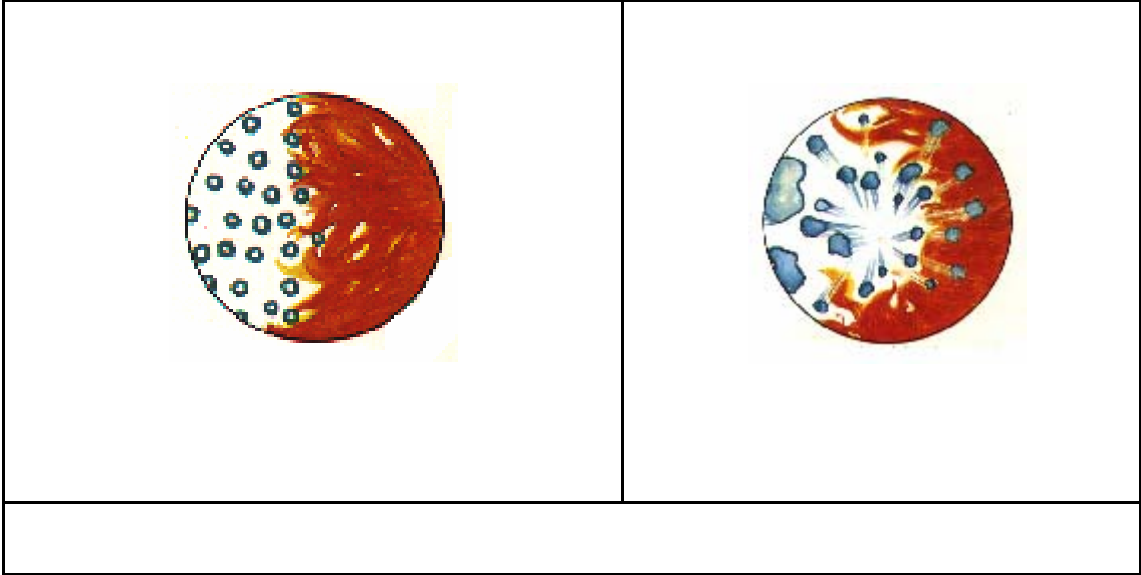


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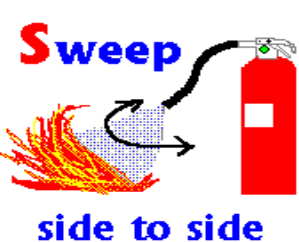
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PASS

<p>P</p>	<p><u>PULL</u> the pin, this unlocks the lever and allows you to discharge the extinguisher</p>	
<p>A</p>	<p><u>AIM</u> low: point the extinguisher nozzle (or hose) at the base of the fire</p>	
<p>S</p>	<p><u>SQUEEZE</u> the lever above the handle: this discharges the extinguishing agent</p>	
<p>S</p>	<p><u>SWEEP</u> from side to side moving carefully toward the fire</p>	

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Travel

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: Light (Low) Hazard -é

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: Ordinary (Moderate) Hazard () -ê

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: Extra (High) Hazard -ë

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Running Fire

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- (Workshop Manger) -
- (Workshop Supervisor) -
- (Service Advisor) -
- (Forman) -
- (Mechanic- General Repair) -
- (Test Mechanic) -
- (Electrician) -
- (Mechanic- Unit Repair) -
- (Cashier) -
- (Warranty Clerk) -
- (Progress Control) -
- (Time Keeper) -
- (Cleaner) -
- (Watchman) -
- (Driver) -
- (Apprentice) -

(Painter)

(Panel Beater)

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(Capital Cost):

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(Running Cost):

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daily report .
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موظف الاستقبال واجهة الشركة الأبرز..

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يختلف التأهيل المطلوب حسب نوع العمل. يتطلب العمل شهادة ثانوية عامة ومهارات شخصية ومعرفة بأحدث التكنولوجيا يكون هناك عادة دورات تدريبية خاصة ويفضل دائما أصحاب العمل تعيين من لديهم مهارات خاصة مثل استخدام الكمبيوتر والطباعة والرد على المكالمات الهاتفية ومعرفة باستخدام الفاكس وتوزيع البريد.

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